

National Training Center And Fort Irwin



DESERT STANDARDS HANDBOOK

(AS OF 1 November 2011)

PURPOSE: The purpose of this pamphlet is to inform all Soldiers assigned or attached to FT Irwin and the National Training Center of the basic standards of appearance and behavior established by Army Regulations and NTC policies. This publication only highlights and clarifies portions of those regulations and polices and in no way supersedes them or relieves any individual from complying with current regulations and policies.



DEPARTMENT OF THE ARMY
HEADQUARTERS, NATIONAL TRAINING CENTER & FORT IRWIN
FORT IRWIN, CA 92310-5000

REPLY TO
ATTENTION OF

AFZJ-CG/CSM

01 NOV 11

MEMORANDUM FOR ALL SOLDIERS

SUBJECT: Desert Standards

1. Standards, and compliance with standards, are what make our Army the best in training, readiness, and safety. Enforcement of established standards helps us achieve Excellence, Competence, Confidence, Discipline, and Esprit-de-Corps.
2. The Desert Standards Handbook is required knowledge for all Soldiers. Our standards and history are the foundation for the Esprit-de-Corps of the unit and the panache of the leaders.
3. Leaders will maintain this knowledge and train new Soldiers in its content. Noncommissioned Officers are an integral part to enforcing these and all standards, and do so with my full support.
4. The Noncommissioned Officers are the keepers of the standards and this handbook will assist us in accomplishing that mission. As a Soldier, each of us has a personal responsibility to know what the standards are and ensure we adhere to and enforce them. When Soldiers fail to comply with fundamental standards, the enforcement of standards in other areas begins to slip. This will affect training, maintenance, and everything else a unit does.
5. All Officers, Warrant Officers, Noncommissioned Officers and Enlisted Members of The National Training Center and Ft Irwin will ensure their Soldiers know the standards. No leader will ever pass by a deficiency without correcting it. The instant we do so we no longer have an Army of excellence, but an Army of options.

TRAIN THE FORCE!

//ORIGINAL SIGNED//
NATHAN BUCKNER
CSM, USA
NTC Command Sergeant Major

//ORIGINAL SIGNED//
TERRY FERRELL
Brigadier General, USA
Commanding

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CHAPTER 1

ARMY VALUES

LOYALTY-Bear true faith and allegiance to the U.S. Constitution, the Army, your unit, and other Soldiers

DUTY-Fulfill your obligations

RESPECT-Treat people as they should be treated

SELFLESS SERVICE-Put the welfare of the Nation, the Army, and your subordinates before your own

HONOR-Live up to the Army values

INTEGRITY-Do what's right, legally and morally

PERSONAL COURAGE-Face fear, danger, or adversity (Physical or Moral)

SOLDIER'S CREED/WARRIOR ETHOS

I am an American Soldier.

I am a Warrior and a part of a team. I serve the people of the United States and live the

Army Values

I will always place the mission first

I will never accept defeat

I will never quit

I will never leave a fallen comrade.

I am disciplined, physically and mentally tough, trained and proficient in my warrior

tasks and drills

I always maintain my arms, my equipment and myself

I am an expert and I am a professional

I stand ready to deploy, engage and destroy the enemies of the United States of America

in close combat

I am a guardian of freedom and the American way of life

I am an American Soldier

CODE OF CONDUCT

For members of the Armed Forces of the United States

1. "I am an American fighting Soldier. I serve in the forces which guard my country and our way of life in their defense."
2. "I will never surrender of my own free will. If in command, I will never surrender my Soldiers while they still have means to resist."
3. "If I am captured, I will continue to resist by all means available. I will make every effort to escape and aid others to escape. I will accept neither parole nor special favors from the enemy."
4. "If I become a prisoner of war, I will keep faith with my fellow prisoners. I will give no information or take part in any action, which might be harmful to my comrades. If I am senior, I will take command. If not, I will obey the lawful orders of those appointed over me and will back them up in every way."
5. "When questioned, should I become a prisoner of war, I am required to give name, rank, service number and date of birth. I will evade answering further questions to the utmost of my ability. I will make no oral or written statements disloyal to my country and its allies or harmful to their cause."
6. "I will never forget that I am an American fighting Soldier, responsible for my actions and dedicated to the principles which made my country free. I will trust in my God and in the United States of America."

GENERAL ORDERS

1. I will guard everything within the limits of my post and quit my post only when properly relieved.
2. I will obey my special orders and perform all my duties in a military manner.
3. I will report violations of my special orders, emergencies, and anything not covered in my instructions to the Commander of the Relief.

NCO Creed

No one is more professional than I. I am a Noncommissioned Officer, a leader of Soldiers. As a Noncommissioned Officer, I realize that I am a member of a time honored corps, which is known as "The Backbone of the Army". I am proud of the Corps of Noncommissioned Officers and will at all times conduct myself so as to bring credit upon the Corps, the Military Service and my country regardless of the situation in which I find myself. I will not use my grade or position to attain pleasure, profit, or personal safety.

Competence is my watchword. My two basic responsibilities will always be uppermost in my mind -- accomplishment of my mission and the welfare of my Soldiers. I will strive to remain tactically and technically proficient. I am aware of my role as a Noncommissioned Officer. I will fulfill my responsibilities inherent in that role. All Soldiers are entitled to outstanding leadership; I will provide that leadership. I know my Soldiers and I will always place their needs above my own. I will communicate consistently with my Soldiers and never leave them uninformed. I will be fair and impartial when recommending both rewards and punishment.

Officers of my unit will have maximum time to accomplish their duties; they will not have to accomplish mine. I will earn their respect and confidence as well as that of my Soldiers. I will be loyal to those with whom I serve; seniors, peers, and subordinates alike. I will exercise initiative by taking appropriate action in the absence of orders. I will not compromise my integrity, nor my moral courage. I will not forget, nor will I allow my comrades to forget that we are professionals, Noncommissioned Officers, leaders!

Officer Creed

I will give to the selfless performance of my duty and my mission the best that effort, thought, and dedication can provide.

To this end, I will not only seek continually to improve my knowledge and practice of my profession, but also I will exercise the authority entrusted to me by the President and the Congress with fairness, justice, patience, and restraint, respecting the dignity and human rights of others and devoting myself to the welfare of those placed under my command.

In justifying and fulfilling the trust placed in me, I will conduct my private life as well as my public service so as to be free both from impropriety and the appearance of impropriety, acting with candor and integrity to earn the unquestioning trust of my fellow soldiers--juniors, seniors, and associates--and employing my rank and position not to serve myself but to serve my country and my unit.

By practicing physical and moral courage I will endeavor to inspire these qualities in others by my example.

In all my actions I will put loyalty to the highest moral principles and the United States of America above loyalty to organizations, persons, and my personal interest.

NATIONAL TRAINING CENTER MISSION

The National Training Center (NTC) provides tough, realistic, joint and combined arms training in interagency, intergovernmental and multinational venues across the spectrum of conflict in order to prepare brigade combat teams and other units for combat. Additionally, the NTC trains, sustains and deploys combat ready units from the 11th ACR and 916th Support Brigade for rotational support and worldwide contingency missions while taking care of Soldiers, Civilians, and Family members.

COMMANDER'S TRAINING VISION:

The National Training Center is the premier combat training center in the world providing world class training to joint, interagency, intergovernmental and multinational units preparing for deployment to any operating environment across the world.

NATIONAL TRAINING CENTER AND FORT IRWIN

HISTORY

The Fort Irwin area is rich with history dating back almost 15,000 years, when Indians of the Lake Mojave Period were believed to live in the area. Indian settlements and pioneer explorations in the area were first recorded when Father Francisco Barces, a Spaniard, traveled the Mojave Indian Trail in 1796. During his travels, he noted several small bands of Indians and is believed to have been the first European to make contact with the Indians of this area.

Jedediah Smith is thought to have been the first American to explore the area in 1826. A fur trapper, Smith was soon followed by other pioneers traveling the Old Spanish Trail between Santa Fe and Los Angeles. Bitter Springs, on the eastern edge of Fort Irwin, was a favorite stop over site.

In 1844, CPT John C. Fremont, accompanied by Kit Carson, was the first member of the US Army to visit the Fort Irwin area. CPT Fremont established a camp near Bitter Springs that served travelers on the Old Spanish Trail, and later the Mormon Trail, linking Salt Lake City to California. This camp was later to become an important supply center for pioneers during California's settlement and gold rush.

The California Gold Rush brought prosperous trade and unexpected trouble to the area. As California grew, and more travelers used the trails to enter the territory, raids and horse stealing became a problem. In 1846, the Army's "Mormon Battalion" patrolled the Fort Irwin area to control the raiding and horse stealing. During the Indian Wars the Army constructed a small stone fort overlooking Bitter Springs and patrolled the Fort Irwin area. In the 1880's the area experienced an economic boom with the discovery of borax at Death Valley. From the late 1800's to the early 1900's, the area began to grow tremendously as mining operations of all types flourished. Soon railroads, workers, and businesses led to the establishment of the nearby town of Barstow.

The years following the Indian Wars were quiet militarily. In 1940, President Franklin Roosevelt established the Mojave Anti-Aircraft Range, a military reservation of approximately 1000 square miles in the area of the present Fort Irwin. In 1942, the Mojave Anti-Aircraft Range was renamed Camp Irwin, in honor of MG George LeRoy Irwin, commander of the 57th Field Artillery Brigade during World War I. Two years later, Camp Irwin was deactivated and placed on surplus status.

Camp Irwin reopened its gates in 1951 as the Armored Combat Training Area and served as a training center for combat units during the Korean War. Regimental tank companies of the 43d Infantry Division from Camp Pickett, Virginia were the first to train at the new facility. The post was designated a permanent installation on 1 August 1961 and renamed Fort Irwin. During the Vietnam buildup, many units, primarily artillery and engineer, trained and deployed from Fort Irwin.

In January 1971, the post was deactivated again and placed in maintenance status under the control of Fort MacArthur (Los Angeles), California. The California National Guard assumed full responsibility for the post in 1972. From 1972 to late 1980, Fort Irwin was used primarily as a training area by the National Guard and reserve components.

On August 9, 1979, the Department of the Army announced that Fort Irwin had been selected as the site for the National Training Center. With over 1000 square miles for maneuver and ranges, an uncluttered electromagnetic spectrum, airspace restricted to military use, and its isolation from densely populated areas, Fort Irwin was an ideal site for a National Training Center. The National Training Center was officially activated October 16, 1980 and Fort Irwin returned to active status on July 1, 1981.

Since its activation, the National Training Center has witnessed many firsts. The first unit

to train against the Opposing Force at the NTC were from 1st Brigade, 1st Infantry Division in January 1982. Infantry and engineer units first augmented the Opposing Force in 1984. June 1984 saw the first use of M1 Abrams tanks and M2 Bradley fighting vehicles on the National Training Center battle field. The first armored cavalry squadron rotation occurred in November 1984. Units from the 101st Airborne Division participated in the first light force rotation in March 1985. The 197th Infantry Brigade participated in the first extended rotation with brigade operations in June 1985. The first urban terrain mission was conducted at the National Training Center Pioneer Training Facility in December 1993. The first unit to conduct a Mission Rehearsal Exercise was the 1st Brigade of the 1st Cavalry Division in OCT/NOV 2003

The National Training Center and Fort Irwin continue to serve as the Army's premier training center preparing units from all over the globe in support of the GWOT. Officials from many countries have visited the National Training Center and use it as a model to build their own training centers. As in the past, Fort Irwin pits Soldiers against a harsh environment, but now adds a determined and formidable opposing force. As during World War II, Korea, Vietnam, and Desert Storm, the National Training Center and Fort Irwin continue to train units to fight and win on the battle field.

The NTC & 11th ACR Museum has exhibits depicting the Bitter Springs Area (NTC-Fort Irwin) from the first official government representatives, CPT John Fremont & Kit Carson through today's desert military training. The 11th ACR's portions of the gallery reflect its history from 1901 to the present. This is a unique museum with extensive artifacts/dioramas to depict both histories of today's Fort Irwin. Please visit the museum on your next trip to the high desert.

**National Training Center and Fort Irwin
Past
Commanders**

BG JAMES T. BRAMLETT	1980-1982
BG THOMAS F. COLE	1982-1984
BG EDWIN S. LELAND	1984-1986
BG HORACE E. TAYLOR	1986-1988
BG PAUL E. FUNK	1988-1989
BG WESLEY K. CLARK	1989-1991
MG WILLIAM G. CARTER III	1991-1993
BG ROBERT S. COFFEY	1993-1994
BG LEON J. LaPORTE	1994-1995
BG WILIAM S. WALLACE	1995-1997
BG DEAN CASH	1997-1998
BG WILLIAM G .WEBSTER Jr.	1998-2000
BG JAMES D. THURMAN	2000-2002
MG JOSEPH F. FIL Jr.	2002-2004
BG ROBERT W. CONE	2004-2007
BG DANA J.H. PITTARD	2007-2009
BG ROBERT B. ABRAMS	2009-2011

**National Training Center and Fort Irwin
Past
Command Sergeants Major**

CSM THOMAS M. SHUMAKER	1980-1982
CSM JIMMIE JOHNSON	1982-1984
CSM ROBERT R. POOL	1984-1986
CSM HERMAN R. WHEELER	1986-1987
CSM JAMES D. RANDOLF	1987-1989
CSM JERRY T. ALLEY Jr.	1989-1991
CSM ROBERT WINDHAM	1991-1993
CSM JIMMIE G. BOWLES	1992-1996
CSM STEVEN A. MOHROR	1996-2001
CSM TERRANCE D. McWILLIAMS	2001-2002
CSM STEPHEN R. FLOOD	2002-2003
CSM KIM D. BOYINK	2003-2007
CSM ROBERT A. MOORE	2007-2009
CSM VICTOR MARTINEZ	2009-2010

UNITS OF THE NATIONAL TRAINING CENTER

11th ACR



The 11th Armored Cavalry Regiment's unique mission is vital to the readiness of our army. That mission is to provide the US Army the most capable and lethal combined arms opposing force in the world. The 11th ACR is the Army's premier maneuver unit, the opposing force at the National Training Center at Fort Irwin, California. There, the Blackhorse trains the United States Army, one unit at a time in the brutally harsh climate of the Mojave Desert. Consequently, the tough and uncompromising standards of the 11th ACR have become the yardstick against which the rest of the Army measures itself.

OPERATIONS GROUP



Operations Group conducts Combined, Joint, Interagency, Intergovernmental, and Multinational Full Spectrum Operations training in a realistic, competitive environment and provides feedback to develop adaptive leaders and trained units to support the Army Campaign Plan all while taking care of Soldiers, Civilians and Family members.

916th SPT BDE MISSION



The 916th Support Brigade is responsible for providing world class integrated Joint, Interagency, Intergovernmental, Multinational (JIIM), contracted support, and rotary-wing aviation sustainment to rotational units, NTC customers, and other government and civil agencies. Provide trained and ready warriors to support combat operations in the War on Terrorism while simultaneously providing exceptional quality of life to Soldiers, Civilians, and Family Members. Provide integrated sustainment operations at the NTC Forward Operating Bases and ensure seamless sustainment operations of the NTC PREPO and COB-V fleets.

MEDDAC



The United States Army Medical Department Activity (MEDDAC) mission is healthcare in support of the National Training Center and Yuma Proving Ground. MEDDAC strives to meet the dynamic needs of the Ft Irwin community thru Emergency Medical Services, Behavioral Health initiatives, Population and Deployment Health, and timely access to care. MEDDAC supports rotational units thru ancillary services, Logistics, and the NTC Surgeons cell. Along with care to Soldiers and Family, USA MEDDAC has two Warrior Transition Units that enforce the Nations commitment to taking care of America's wounded

Garrison



Our mission is to provide the Army the installation capabilities and services to support expeditionary operations in a time of persistent conflict, and to provide a quality of life for Soldiers and Families commensurate with their service.

CHAPTER 2 **Standing Policies**

SUBJECT: NTC Policy Letter 1, Commanders' Open Door Policy and the Commanding General's Hotline/Hotmail Program

1. PURPOSE: To inform personnel of the existing avenues available for resolving problems and establishing communication with the Commanding General.

2. APPLICABILITY: This policy letter applies to all personnel on Fort Irwin and supersedes all previous NTC policy letters with the above subject.

3. REFERENCE: AR 600-20.

4. POLICY:

a. Open Door Policy: Commanders will issue written policy statements which contain:

(1) An announcement of an "open door" policy to allow members of their command to address personal or professional issues that impact discipline, morale, or mission effectiveness.

(2) Procedures on "chain of command" assistance from appropriate staff agencies and policies for handling the problems of subordinates.

b. The CG's Hotline Program: This program provides additional avenues of assistance for personnel seeking guidance or support and also makes the Commanding General (CG) aware of their concerns.

(1) Prior to using the CG's hotline an attempt at resolution must have been made through the chain of command or the I.C.E. system for Garrison issues. The hotline is not a substitute for the chain of command or for the agencies established to assist Soldiers, their Families, and the civilian workforce. The CG's Hotline phone number is (760) 380-LINE (5463). The CG's email hotline or "hotmail" is irwin-cghotmail@conus.army.mil.

(2) The Secretary of the General Staff (SGS) will monitor and maintain the Hotline and Hotmail accounts. The SGS will collect all relevant information about the issue, then contact the concerned agency and/or chain of command in order to allow them to address the problem and provide additional information for the CG. The agency or command will provide a response and proposed resolution to the SGS within 72 hours. The following information will be included in the response:

(a) Whether or not the agency / command was previously aware of the caller's issue(s).

(b) Whether or not personnel involved in the issue were acting in accordance with proper regulations, policies, and procedures.

(c) The results of their efforts to rectify the complainant's issue(s) and recommended actions or policies to prevent similar issues in the future.

(3) After receiving the above information from the agency or command, the SGS will then provide a response to the complainant outlining the efforts to address their issue. The SGS will also provide all details of the original hotline issue and response to the CG for his review.

5. PROPONENT: The point of contact for this policy is the NTC SGS at 380-3611.

SUBJECT: NTC Policy, Warrior and Family Time

1. PURPOSE: To detail the establishment of post-wide Family/Soldier time.

2. APPLICABILITY: This policy letter applies to all service members on Fort Irwin.

3. REFERENCE: None

4. POLICY: Warrior Time is an early release program intended to permit Soldiers and Families a routine and predictable schedule to promote family activities and resiliency. Deviation of Warrior Time is not authorized without my explicit permission.

a. Warrior time will be executed at 1330 hours on BRD5 and all Wednesdays during white weeks. This time is nested with early dismissal from schools, but is not solely for service members with Families. Single Soldiers are granted Warrior Time.

b. Rotational constraints and deployment preparations are recognized as necessary times to deviate from complete compliance with Warrior Time. Leaders will make careful considerations of those service members key and essential during rotational training weeks to ensure mission requirements are met.

c. Staff duty, Charge of Quarters (CQ) and the like guard-type duties are not affected by this policy and will continue in accordance with standing operating procedures.

5. SUPERSESSION. This policy letter supersedes all previous NTC policy letters subject as above.

6. The proponent for this policy letter is the Secretary of the General Staff at: 380-3611.

SUBJECT: NTC Policy, Medical and Dental Activities Late and No-Show Policy

1. PURPOSE: The provision of quality health and dental care is an important mission. Achieving quality health care can be extremely challenging in today's constrained resource environment. No-shows and late arrivals to appointments prevent maximum use of available resources, thereby seriously hindering the ability to provide quality care to the Fort Irwin community. Commanders will assist enforcement of this policy and ensure maximum dissemination to all Soldiers. Implementation is immediate.

2. REFERENCE: Definition of terms (Enclosure)

3. APPLICABILITY: This policy applies to all military personnel assigned to the National Training Center.

4. POLICY:

a. The Soldier's place of duty is at the appropriate medical or dental facility at the appointed time for his/her appointment. Failure to be at that appointment may be in violation of the Uniform Code of Military Justice.

b. Soldiers must inform their supervisor when they schedule a routine or specialty appointment. Soldiers should inform their chain of command when they schedule an acute care appointment if practicable.

c. The chain-of-command must ensure that Soldiers attend all appointments unless mission requirements will be seriously impacted. If a Soldier's supervisor determines that mission requirements preclude attendance at a routine or specialty medical appointment, that supervisor is responsible for ensuring the routine medical appointment is cancelled and rescheduled as soon as the conflict is identified.

d. Definition of terms is provided in sub-paragraph (4-e-1).

e. The MEDDAC and DENTAC Managed Care Divisions generate a weekly, by-name report of "no-show" Soldiers and distribute that report to the appropriate commander(s). A monthly summary report (numbers only) by unit will be generated and provided to me.

(1) Late

(a) Soldiers who are late for an acute care appointment will be seen by the first available provider using the triage system, and will have their unit notified that they were late.

(b) Soldiers who are late for a routine or specialty appointment will be required to reschedule that appointment for the next available date, and will have their unit notified that they were late.

(2) No-Show

(a) First Time No-Show. The Soldier's company level commander and first sergeant will be notified when a Soldier is reported as a no-show for an appointment. That commander will counsel the Soldier in writing, unless the commander determines there is a legitimate reason for the missed appointment.

(b) Second Time No-Show. The first lieutenant colonel and command sergeant major in the Soldier's chain of command will be notified. That commander will take action as he or she deems appropriate.

(c) Third Time No-Show. The first colonel and his/her command sergeant major in the Soldier's chain of command will be notified when a Soldier is reported as a no show the third time. That commander will take action as he or she deems appropriate.

5. SUPERSESSION: This policy letter supersedes all previous policy letters subject as above.

6. The proponent for this policy letter is the OIC of each clinic at 380-6957.

SUBJECT: NTC Policy, Notification Requirements and Reprimands For Alcohol-Related Misconduct

1. PURPOSE. To require notice of all alcohol-related misconduct committed by Soldiers assigned to NTC and Fort Irwin, and to announce my intent to issue a General Officer Memorandum of Reprimand (GOMOR) for such misconduct.

2. APPLICABILITY. This policy applies to all units and Soldiers assigned to NTC and Fort Irwin, and to conduct committed on or off-post.

3. POLICY.

a. Unit commanders will report to this headquarters through established notification procedures all alcohol-related misconduct by Soldiers within their command which is punishable under the UCMJ, federal, state, or local laws. Commanders will include their servicing Judge Advocate in these notifications.

b. I will issue a GOMOR, administrative in nature, to each Soldier who commits alcohol-related misconduct.

c. This policy includes misconduct committed both on and off-post.

d. Notification in accordance with this policy will be made in the form of a Commander's Critical Information Requirement (CCIR) report.

4. DISCUSSION.

a. Under most circumstances, Soldiers have a right to responsibly consume alcohol. However, alcohol frequently leads to bad decisions and criminal conduct, with serious consequences for Soldiers, Family members, and other civilians. The Army is committed to preventing drunk driving and abuse of alcohol by addressing the causes of such conduct through training, treatment, and other measures.

b. Under the UCMJ, federal, state, and local laws, many other forms of alcohol-related misconduct besides drunk driving constitute criminal offenses or infractions. These include, but are not limited to, drunk and disorderly conduct, being drunk on duty, having an open alcoholic beverage container in the driver or passenger area of a moving car, and furnishing alcohol to a person less than 21 years old. All such acts impede the good order and discipline of the Army, discredit the military services, and create serious risks to Soldiers and civilians.

5. The point of contact for this memorandum is the Fort Irwin Office of the Staff Judge Advocate at 380-3251.

CHAPTER 3
ASSISTANCE AND AVAILABLE SERVICES

1. Army Community Service (ACS) is a social service agency that assists commanders in maintaining readiness of individuals, families, and communities within America's Army by developing, coordinating, and delivering services which promote self-reliance, resiliency, and stability during war and peace.

Services are offered to Active, Retired, and Reserve Component Soldiers and their Family Members, regardless of branch of service. Department of Defense Civilian Employees (both APF and NAF) are also eligible for most services, as are their Family Members. For more program and hours of operation information, go to the FMWR ACS website.

Telephone: (760) 380-4784

Location: Bldg. 548, Second Street

2. Army Emergency Relief (AER)

AER's mission is to provide emergency financial assistance to active duty Soldiers, ARNG and USAR Soldiers on continuous active duty for more than 30 days; Soldiers retired from active duty for longevity or physical disability; ARNG and USAR Soldiers retired at age 60; family members of each group listed above, and surviving spouses and orphans of Soldiers who died while on active duty or after they retired.

Telephone: (760) 380-4265/3513

Location: Bldg. 548, Second Street

3. American Red Cross

The mission of the American Red Cross (ARC) is to improve the quality of human life and to enhance individual self-reliance and concern for others. American Red Cross services help people prevent emergencies, prepare for emergencies and cope with them when they do occur.

Telephone: (760) 380-3697

Location: Bldg. 573, Third Street and South Loop

4. Chaplain

The Religious Support Team (RST) welcomes all Soldiers, families, retirees and civilians to NTC and Fort Irwin. The Team is excited to offer diverse programming that will unquestionably address EVERYONE'S spiritual needs. They support and participate in a wide variety of worship opportunities for adults, children, teens, singles and couples. Make sure to visit the chapel on post to see which one suits your style. You can find services info by calling the chapel or reading a brochure.

Chaplains and assistants are here to help during times of need and happiness. Your first POC is your unit chaplain. If you do not know who he or she is please contact the Post Chaplain's Office.

Telephone: (760) 380-3562

Location: Bldg. 315 at Barstow Road and Second Street

5. Military Justice

The NTC and Fort Irwin Military Justice Division provides advice to commanders and units regarding military justice, including but not limited to courts-martial, administrative separations, and other disciplinary matters. The Military Justice Division provides Trial Counsel who represents the United States at all special and general courts-martial as well as at administrative separation proceedings. The Military Justice Division also provides Judge Advocates to serve as Special Assistant United States Attorneys who represent the United States at misdemeanor criminal proceedings in United States Magistrate's Court.

Telephone: (760) 380-4414

Location: Building 230, on the corner of C Avenue and Third Street

6. Administrative Law

The NTC and Fort Irwin Administrative and Civil Law Division provide legal advice to commanders, staff, and tenant organizations regarding administrative law matters. These include legal review of contract actions, labor and personnel actions, environmental law issues, AR 15-6 investigations, financial liability investigations, line of duty investigations, Freedom of Information Act and Privacy Act requests, and other matters involving installation activities.

Telephone: (760) 380-4414

Location: Building 230, on the corner of C Avenue and Third Street

7. Legal Assistance

The NTC and Fort Irwin Legal Assistance Office serve active duty personnel, retirees, and eligible Family members. Legal assistance attorneys and staff provide legal counseling, draft letters, draft wills and powers of attorney, provide notary service, negotiate legal disputes with third parties, review and explain legal documents (sales contracts, leases, and court papers), provide *pro se* assistance in limited situations, and make referrals to civilian attorneys when appropriate. Legal assistance attorneys will not appear in civilian courts or give advice concerning private income-producing activities.

Telephone: (760) 380-5321

Location: Building 280, Barstow Road across from the Military Police Station

8. Claims

The NTC and Fort Irwin Claims department can assist you with preparing HHG and POV shipment related claims. You have 70 days from the date of delivery to turn in your pink DD Form 1840 to Claims. Services are provided daily on a walk-in, first come first serve basis.

Telephone: (760) 380-3614

Location: Building 288, Barstow Road across from the Military Police Station

9. Trial Defense Service (TDS)

The Mission of the Trial Defense Services is to support Soldiers pending adverse administrative actions and UCMJ punishment. Our first priority is to Soldiers facing courts-martial and separation boards. Priority two actions include chapters in which there will be no board and Article 15 actions. We also advise Soldiers who have been informed that they may be suspects and have requested counsel and Soldiers who reasonably believe they may face charges.

Telephone: (760) 380-3282

Location: Building 288, Barstow Road across from the Military Police Station

10. Education Center

The NTC and Fort Irwin Army Education Center provides a full range of voluntary educational services. Army Education Counselors can assist Soldiers, Family Members, and community members with educational goal clarification and degree/certificate program information, tuition assistance, financial aid, and VA education benefits. Contact the respective institution representative to determine the current tuition cost and program availability. Eligible students may use Army TA, GI Bill, grants, or student loan/educational benefits.

Telephone: (760) 380-4218

Location: Building 1020 at the corner of 3rd Street and F. Avenue

11. Better Opportunities for Single Soldiers (BOSS)

BOSS is a Single Unaccompanied Soldiers program. It is designed to support the Chain of Command and increase morale at the same time. All unit BOSS representatives attend a monthly council meeting and promote upcoming activities. Annual BOSS events include Single Soldier Day, The 5K Sun Fun Run, beach trips, local amusement park visits, Christmas Tree sales and various other community oriented activities.

Telephone: (760) 380-3586

Location: Bldg 361, Ingalls Recreation Center, and Third Street

12. Army Career and Alumni Program (ACAP)

The NTC and Fort Irwin ACAP office provides assistance to transitioning personnel in transitioning from the Army to civilian life. Transition services are congressionally mandated and available for all transitioning personnel. Transitioners and their family members are authorized to start using ACAP services two years before retirement or one year prior to separation. Public law requires military transitioners to complete the first step of transition service Pre-separation Counseling and complete a DD Form 2648, Pre-separation Counseling Checklist, not less than ninety days prior to separation or retirement. Military members pending involuntary separation are required to receive pre-separation counseling as soon as their separation is anticipated. It is the commands responsibility to refer transitioners to ACAP in accordance with public law. Transitioners should register with ACAP.

Telephone: (760) 380-5644

Location: Bldg 577, 2nd St.

WEED ARMY COMMUNITY HOSPITAL PATIENT APPOINTMENT CALL CENTER

1-866-460-5305

13. Army Substance Abuse Program (ASAP)

Reinforces unit urinalysis and provides a full range of screening, treatment and prevention programs to support a sober and drug-free lifestyle for every Soldier, civilian employee, retiree and adult family member in the NTC area.

Telephone: (760) 380-4153

Location: Bldg 573, 3rd Street

14. Suicide Intervention/Prevention

Common triggers associated with suicidal behavior are relationship problems, legal and/or financial problems, and alcohol/drug related problems. In many cases, it is a combination of these problems linked with poor interpersonal coping skills that lead to suicidal behavior. Unit leaders should be prepared to monitor these individuals and utilize the community, spiritual, and medical assistance that is available.

Contact your Chaplain's office at (760) 380-3562. For emergency assistance after duty hours call the Emergency Operations Center (EOC) at (760) 380-3750. One important way to prevent suicide is to know your Soldiers. Ensure they know you care and are truly concerned about their well being, and if they need assistance, that you are there to get them the help they need.

15. Family Morale Welfare and Recreation (FMWR)

The Family Morale Welfare and Recreation (FMWR) commitment is to contribute to Army Well-Being, which is the personal, physical, material, mental and spiritual state of Soldiers, Civilians, Retirees, Veterans and their Families that contributes to their preparedness to perform the NTC's mission.

Telephone: (760) 380-5111

Location: Bldg 550 on 2nd Street

16. Inspector General Office hours are Monday-Wednesday, Friday 0830-1630
Thursday 0830-1200

Phone Numbers: 4-3038/3039, Commercial (760) 380-3038/3039, DSN 470-3038/3039

Location: Building 546, Second Street, next to Army Community Service office

Commanding General's Hotline Number: 380-LINE (5463)

17. Retention

Post Retention Office	Bldg 340 760-380-3580 / 3581
National Guard / Army Reserve	Bldg 340 760-380-5250 / 4786
USAG Retention	Bldg 248 760-380-3841
MEDDAC Retention	Bldg 166 760-380-5215
11th ACR Retention	Bldg 158 760-380-3762

18. GARRISON SAFETY DIRECTOR (Motorcycle and ATV information)

COM: (760) 380-1347

DSN: 470-1347

FAX: (760) 380-3239

CHAPTER 4 UNIFORM POLICY

Standards of Dress and Appearance.

1. GENERAL

a. While absolute uniformity of appearance cannot be expected, personnel must project a military image that leaves no doubt that they live by a common standard and are responsible to military order and discipline. Hands in pockets or poorly fitted and improperly worn uniforms do not present a good Soldierly appearance.

b. Items prescribed by AR 670-1, Wear and Appearance of Army Uniforms and Insignia or contained in current authorization documents will be the only uniforms, accessories and insignia prescribed to be worn by personnel assigned/attached to NTC and Fort Irwin.

c. Utilizing this booklet will provide the user with a basic understanding about what's expected at NTC and Fort Irwin and is applicable to all assigned/attached Soldiers. It is a synopsis of several current military regulations and enforces our Army's standards.

(1) Soldiers have a responsibility to maintain a high standard of personal appearance both on and off duty. Leaders at all levels must enforce standards and set good examples in their own dress and appearance. Absent written guidelines, apply standards of professionalism and common sense.

(2) Soldiers may wear conservative sunglasses when in uniform IAW 670-1, paragraph 1-15, except when in formation or indoors. Sunglasses will not be worn on the top of the head, around the neck, or hanging from the ACU pockets.

a. Duty Uniform.

(1) Soldiers may wear any authorized duty uniform to/from their place of duty. This included Desert Camouflage Uniform (DCU), Flight Crew Uniforms, the Army Combat Uniform (ACU), or any authorized duty uniform. These duty uniforms may be worn off post only for brief stops for personal reasons or when conducting errands in support of daily operations. They will never be worn in off post establishments where the sale of alcohol is the primary business or purpose of that establishment. Combat Vehicle Crew Uniforms are only authorized for wear to and from place of duty and during training exercises.

(2) Commanders may authorize other duty uniforms such as mess whites; however, medical whites are only required for duty performance.

(3) Brown/ Tan T-Shirts are not authorized for wear as an outer garment while in uniform.

(4) When on post, Soldiers in uniform cannot consume alcohol prior to 1700 hours (after Retreat). Approval must be granted by Commanding General to consume prior to 1700. (Leaders call is approved) Additionally, they must stay in complete uniform.

(5) Camouflage hydration packs are permitted for wear with the duty uniform in the training area, RUBA, RUFMA, and all post facilities.

b. Improved Physical Fitness Uniform (IPFU). The IPFU is authorized both on and off post, to include quick stops at the 24-hour Shoppette. The IPFU is required while conducting physical training (0600-0730 hrs) or as directed by medical personnel for medical reasons. The IPFU is not authorized while conducting work details, casual shopping, or participating in casual social events on or off Fort Irwin. **Civilian clothing items are not authorized to wear with any part of the IPFU. (AR 670-1 para 12-4 states the commander has this authority)** Exceptions are retired personnel and dignitaries afforded the privilege IAW AR 670-1. Cell Phones and keys are not allowed to be worn on the IPFU shorts/pants.

c. Combatants/Civilians on the Battlefield (COB) Uniforms. Composition and guidelines for the use and wear of the COB uniform will be designated by the parent unit. Soldiers wearing COB uniforms must maintain the approved grooming and hygiene standards when using any facility on Fort Irwin. Relaxed grooming standards are only authorized when it is in direct support of a Soldier's role for that rotation. Commanders and First Sergeants will ensure that this requirement is not abused. Dirty or unserviceable uniforms are not authorized in any facility.

2. RESPONSIBILITY

a. All leaders are responsible for enforcing these standards. It is the Army's Standard! The Chain of Command will brief every Officer, NCO and Soldier assigned/attached to NTC and Fort Irwin on these standards and other NTC and Fort Irwin policies.

b. Mixed Uniforms. Wearing combinations of various articles of the uniform other than those prescribed by regulation, to include civilian clothes, is not authorized. However, the black overcoat/raincoat, black windbreaker and the pullover black sweater, may be worn with civilian clothes when the insignia of grade is removed.

c. CTA 50-900 and AR 700-84 govern the issuance of rank insignia for enlisted personnel. Upon promotion or reduction Soldiers are to receive 3 pair of subdued, 2 pair of gold, 1 pair of

sew-on for Class A's and 1 pair of shoulder epaulettes. Sewing on of rank on the Class A jacket is to be at government expense.

d. Soldiers are reminded that many items are available for purchase through our AAFES Military Clothing Sales store and they may/may not be authorized or wear with Army issued uniforms. When in doubt, Army Regulations and the Soldier's Chain of Command makes the call.

3. PERSONAL APPEARANCE

All personnel will maintain a high standard of dress and appearance. Uniforms will be properly fitted (trousers, pants or skirt should not fit tightly), clean, serviceable and pressed as necessary (ACUs are not authorized to be starched). ***At no time will the sleeves of the ACU/DCU Blouse be "cuffed or rolled"***. Personnel must project a military image that leaves no doubt that they live by a common military standard and are responsible to military order and discipline. Personnel will ensure that when articles are carried in pockets i.e., wallets, checkbooks, combs and keys, that these articles do not protrude from the pocket or present a bulky appearance. Items such as keys and key chains will not be attached to belt loops or belts unless required for duties being performed; i.e., charge of quarters or armorer. ***Cell phones and pocket clip knives will not be exposed while in uniform.*** While in uniform, personnel will not place their hands in their pockets, except momentarily to place or retrieve objects. Uniforms will be kept buttoned, zipped and snapped-metallic devices such as metal insignia; belt buckles and belt tips will be kept in proper luster and be free of scratches and corrosion. Medals and ribbons will be clean and not frayed and shoes and boots will be clean and shined. The insignia listed in paragraph 5-5, AR 700-84, will be replaced when it becomes unserviceable or no longer conforms to standards. Lapels and sleeves of jackets will be roll pressed, without creasing. Skirts will not be creased. Trousers, slacks and sleeves of shirts and blouses will be creased. Soldiers may add military creases to the AG shade 415 shirt. See AR 670-1, para 1-9 (4) for additional information of creasing of uniform items. No other lines or creases will be ironed/sewn into the shirt. Although some uniform items are made of wash and wear materials or treated with permanent press finish, some pressing may be required to maintain a neat, military appearance. However, before pressing Soldiers should read and comply with care instruction labels attached to uniform items. ACU is a wash and wear uniform.

5. HAIRCUTS

Males: The hair on the top of the head will be neatly groomed. The length and/or bulk of the hair will not be excessive or present a ragged, unkempt or extreme appearance. Hair will present a tapered appearance and when combed will not fall over the ears or eyebrows or touch the collar except for the closely cut hair at the back of the neck. The bulk or length of hair will not interfere with the normal wear of all standard or adopted military headgear. Extreme or "fad style" haircuts are not authorized. Baldness is authorized for males, either natural or shaved. Remember that you are still a representative of the US Military and present yourself accordingly to the community.

Females: The bulk or length of the hair will not interfere with the wearing of the Army headgear. Hair will be neatly groomed and will not present an extreme, ragged or unkempt appearance. Hair will not extend below the bottom edge of the collar, but will not be cut so short as to appear unfeminine. Hair ornaments (barrettes, pins or clips) must be natural color or transparent and will be inconspicuously placed. Headbands and other similar hair holding devices are not inconspicuous and will not be worn while in military uniform. If dyes or tints are used, colors must be natural to human hair. Extreme or "fad style" haircuts or colors are not authorized. Dreadlocks are prohibited for all Soldiers. Prohibited hair dye colors include purple, blue, pink, green, orange, bright fire-engine red and neon colors. Applied colors must look natural on the individual Soldier. Females are authorized to wear braids and cornrows.

6. SHAVING AND SHAVING PROFILES

a. The face will be clean shaven when in uniform or in civilian clothes on duty except for mustaches which are permitted. If a mustache is worn, it will be kept neatly trimmed, tapered and tidy and will not present a chopped off appearance. No portion of the mustache will cover the lip line or extend horizontally beyond or below the corner points of the mouth where the upper and lower lips join.

b. Handlebar mustaches, goatees, unshaven hair under the lower lip and beards are not authorized. Personnel with shaving profiles will have a current valid medical profile (DA Form 3349) in their possession at all times and make it available for inspection. Beard length will not exceed ¼ inch. Beards will not be shaped, but rather be allowed to grow with the natural contour of the face.

7. SIDEBURNS

Side burns will be neatly trimmed. The base will not be flared or pointed and will present a clean-shaven, horizontal line. Sideburns will not extend downward beyond lowest part of the exterior ear opening.

8. MAKE-UP AND NAIL POLISH

Female personnel are authorized to wear make-up and nail polish, but it must be conservative and complement the uniform. Males are not authorized to wear nail polish and they must keep nails trimmed to the tip of the finger. Females must keep nails trimmed no longer than ¼ inch, as measured from the fingertip. Two-tone or multi-tone manicures and nail designs are prohibited. Prohibited nail polish colors include bright fire-engine red, khaki or camouflage, purple, gold, blue, black, white and neon colors.

9. JEWELRY/EYEGLASSES/CONTACTS

a. The wear of a wristwatch, identification wrist bracelet, and not more than two rings (wedding set is considered one ring) are authorized with the Army uniform as long as the style is conservative and in good taste. The wear of a purely religious medal on a chain around the neck is authorized, provided neither the medal nor the chain is exposed. ONE Fallen Warrior or MIA/POW bracelets is authorized.

b. Earrings or ear posts of any size or shape, fad devices, vogue medallions and personal talismans or amulets are not authorized for wear by personnel in uniform or on duty. As an exception, female Soldiers are authorized optional wear of conservative screw-on, clip-on or post type earrings with the service dress and mess uniforms. Only one earring per ear may be worn. Male Soldiers are not authorized to wear earrings while in uniform or civilian clothes while on post or other places under military control, on duty or off.

c. Conservative civilian prescription eyeglasses are authorized for wear. Conservative prescription and non-prescription sunglasses are authorized for wear in garrison except when in formation or when safety considerations apply. Eyeglasses or sunglasses that are faddish (e.g. mirrored or colored) or have lenses or frames with initials or other adornments are not authorized for wear. Sunglasses can be worn and will complement the uniform.

d. Eye protection that meets recommended safety standards (APEL) must be worn at all times in the training area and can be worn while conducting PT. While conducting organized PT, either all or none will wear eye protection.

e. Tinted or colored contacts or contacts that change the shape of the iris are prohibited, as they are not medically required. The only authorized contacts are opaque lenses (when prescribed for eye injuries) and clear corrective lenses.

f. Contact Lenses are NOT Authorized in a field environment.

10. BODY PIERCING

No attaching, affixing or displaying objects, articles or jewelry ornamentation to or through the skin while in uniform or civilian clothes while on post or other places under military control, on duty or off; except as outlined in paragraph 1-14, AR 670-1. The term "skin" is NOT confined to external skin, but includes skin inside the mouth, to the skin of the tongue and skin not readily visible.

11. TATTOOS (Tattoo Policy Head and Neck Changes (ALARACT Message 19 Dec 05))

Any tattoo or brand anywhere on the head or face is prohibited except for permanent make-up. Tattoos that are not extremist, indecent, sexist or racist are allowed on the hands and neck.

12. UNIFORMS *Team hats are to only be worn in the team/unit CPs and events at Reggies. Once out of CP, authorized headgear must be worn (Patrol Cap / Beret / Kevlar helmet)*
- a. ACU: Mandatory-Name, Rank, Full-color **CLOTH** US Flag (for US Army) and service tape (US Army). IR flag can only be worn in combat/field environment as directed by commander. **At no time will the sleeves of the ACU/DCU Blouse be “cuffed or rolled”**. Tabs and shoulder sleeve insignia/ shoulder sleeve insignia-former wartime service are optional.
- b. ACU Velcro. Prohibited! Unit Patches and skill tabs may not be sewn directly to ACUs. Trousers will be bloused inside or outside of the boot but will not extend down past the second boot eyelet. ACUs will not be modified (i.e. sterilizing, sewing or removing of pockets, embroidery, Arabic name tapes, etc.)
- c. Skill badges: **Pin on skill badges permitted only in Garrison. ALARACT 230/2011 authorizes sewing on skill badges.**
- d. Fleece: May be worn outerwear as directed by Unit Commanders. This policy includes the green fleece as well, due to its high level of flammability nothing may be sewn or affixed to the black fleece per Army Policy.
- e. Ballistic glasses: May be worn around the neck on a retention strap when not wearing the ballistic eye protection. Ballistic eyewear must be worn at all times outside. Protective eye wear lenses will be clear, traditional gray or brown. Yellow and all other colors are prohibited.
- f. PT Uniform: No part of the fleece or polypro underwear may be worn with any part of the physical fitness uniform, issued or not. Field gear and PT uniform components will not be mixed.
While conducting organized PT, either all or none will wear eye protection.
- g. Boots: Soldiers have the option of wearing either the CIF issue desert boot or the RFI issue improved hot weather boot. No Soldier should be wearing winter boots during summer months. Commercial desert boots must be IAW required standards. No zipper boots of any kind will be worn. See CH 3-12b
- h. Gloves: Issued gloves may be worn or plain civilian gloves of comparable color and design may be worn, but will not have logos, writing or stripes.
- i. Camelbacks: Commercial hydration systems (Camelbacks) may be worn at the individual discretion, or as directed by the Unit Commander.

j. Accessories: Small utility knives may be worn on the belt. Medical ID, POW/MIA/KIA/FALLEN WARRIOR bracelets may be worn. All other bracelets (foundations, friendships, etc.) are prohibited.

k. Commercial travel: Travel CONUS in military uniform is permitted and encouraged. Travel in flight suits and coverall is prohibited at all times.

13. UNIFORM ACCESSORIES

Items prescribed by AR 670-1 or contained in current authorization documents are the only uniforms, accessories, or insignia authorized for wear by personnel in the United States Army. No items governed by the regulation may be altered in any way that changes the design or intent of the item.

a. GLOVES: Optional gloves are authorized for wear. However, they must be subdued with no other visible colors or designs. The Chain of Command is responsible for ensuring the gloves provide sufficient cold weather and/or fire protection. Nomex gloves are authorized for wear. In a field/tactical environment all personnel must wear fire resistant gloves with leather palm protection. Additionally, the glove will be complete, meaning Soldiers will not cut off the trigger finger or any other portion of the glove.

b. FOOTGEAR: All Soldiers will wear the tan desert boots. Tan combat boots will be standard uniform issue. As an option, boots of a similar commercial design (8"-10") are authorized for wear. Low cut boots (≤ 6 ") are unauthorized. Standard issue combat boots may have soles altered as long as they are not excessively thick and still meet the safety requirements afforded by the original sole. Boots must be tan leather with plain or capped toe. Boots made of patent leather or poromeric material are not authorized. Zippers, thick soles and heels and metal taps are not authorized. Boot laces will be tan in color. Safety shoes may be worn only while personnel are performing duties requiring them, while commuting to and from work areas or while in dining facilities. Short stops while traveling to and from work are not authorized while wearing safety shoes. Trousers will not be bloused while wearing safety shoes. Black oxford shoes of nonporomeric material or leather are authorized for wear. Soldiers will not blouse boots any lower than the third eyelet from the top of the boot or the top strap of the tanker boot. Commercial desert boots may be worn as long as they are 8-10 inches in height, have a plain or capped toe and have a tan vulcanized rubber outsole. Commercial boots that have sewn in or laced in zippers are not authorized for wear.

c. UNDERSHIRTS

Issue-type tan undershirts will be worn by personnel in a field training environment or when wearing the Army Combat Uniform (ACU). This does not apply when wearing the Extended Cold Weather Clothing System (ECWCS). The Black/Brown Silk temperate suit is authorized for wear under the ACU T-shirt. The white undershirt will be worn with the Army green uniform, the white and blue dress and mess uniforms and hospital and food service duty uniforms. Females are authorized to wear the V-neck (white) T-shirt with all uniforms except the ACU, flight uniforms and combat vehicle crewman uniforms. The camisole may be worn

with all uniforms but not in lieu of the tan T-shirt for ACUs. The white V-neck T-shirt and camisole are not substitutes for undergarment items as prescribed in AR 670-1, para 26-29 (3). The GREEN fire resistant T-shirt is only authorized with the Flight suit or petroleum handlers or authorized by chain of command while in field environment.

d. HEADGEAR

TEAM/UNIT BASEBALL HATS: Team hats are to only be worn in the team/unit CPs. Once out of CP, authorized headgear must be worn (Beret/Patrol Cap) AUTHORIZED vs. UNAUTH (Unit Areas / "Back 40") Team/Unit Hats are authorized at "Leaders/Open call"

BERET: The black beret is the Army's official ceremonial headgear. Beret will not be worn in the field environment. **The beret is worn** so that the headband (edge binding) is straight across the forehead, 1 inch above the eyebrows. The flash is positioned over the left eye and the excess material is draped over to the right ear extending to at least the top of the ear, and no lower than the middle of the ear. Personnel will cut off the ends of the adjusting ribbon and secure the ribbon knot inside the edge binding at the back of the beret. When worn properly, the beret is form fitting to the head, therefore Soldiers may not wear hairstyles that cause distortion of the beret. **Storage of Headgear** (1 Mar 03): Soldiers will ensure that articles carried in pockets do not protrude from the pocket or present a bulky appearance. Soldiers will carry their headgear, when it is not worn, in their hand when wearing service dress or dress and mess uniforms. Soldiers are authorized storage of the headgear, when it is not worn, in the ACU cargo pockets. Soldiers must fold the headgear neatly as not to present a bulky appearance. Soldiers will not attach the headgear to the uniform or hang it from the belt.

PATROL CAP: Enlisted Soldiers will wear subdued rank and officers will wear subdued insignia centered on the cap. The patrol cap will be worn straight on the head so that the cap band creates a straight line around the head, parallel to the ground. The cap will not be blocked or rolled. The patrol cap will be kept clean and serviceable at all times. Only Army issue type patrol caps may be worn. Locally purchased patrol caps **will not** be worn.

PT KNIT CAP/MICRO Fleece CAP: The knit cap may be worn under the Kevlar. It will not be worn while performing indoor field duty. It may be worn when sleeping, but will be packed away before the start of the field duty day. Commanders may establish start up and cut off dates to wear knit cap as stand alone head gear for cold weather conditions. The Bike Lake and Dagget Army Airfield OIC may authorize the knit cap to be worn on the flight line as the outer headgear for aircraft crew members.

Headgear will be worn while "pumping gas"

e. EXTENDED COLD WEATHER CLOTHING SYSTEM (ECWCS) GORTEX JACKET

The gortex jacket (ECWCS) may be worn when wearing the ACU. When worn, the gortex jacket will be zipped and snapped and all pockets will be snapped. Soldiers will sew their name on the flap of the left sleeve pocket on the gortex jacket; ¼ inch above the bottom of the flap and centered left to right on the flap. The nametape will be 3 ½ inches long, ½ inch wide

and the name will be embroidered in ¼ inch black block lettering. Insignia of rank/grade will be worn, whether pin on or embroidered on two inch green webbing with Velcro fasteners, on the front tab of the gortex jacket. Leadership tabs will be worn in accordance with AR 670-1. Chaplains will wear insignia of rank/grade on the tab of the gortex jacket. Soldiers who have had previous cold weather injuries will wear a white band on the center tab. The white band will be the same size as the leadership tab. The gortex jacket will not be worn with the PT uniform or civilian clothing.

f. NECK GAITER

The neck gaiter is authorized to be worn with both the duty uniform and the physical fitness uniform and will present a professional appearance when worn. The neck gaiter will be pulled up over the head and ears from the neck. The neck gaiter will be worn properly and will not be worn as outer headgear; indoors or outdoors. **NOTE:** Commanders may dictate when Soldiers are authorized to wear the neck gaiter based on weather conditions and type of activities being performed.

g. ID TAGS (See AR 600-8-14) and Identification (Security) Badges

Two identification tags will be worn with large and small metal necklace around the neck by all personnel when in uniform, while traveling in an aircraft and when outside the continental United States. When in areas where wear of identification tags might create a hazard, they should be placed in the pocket of the uniform. ID tags will not be worn on boot laces as this poses a safety hazard. In restricted areas, Commanders may prescribe the wear of security identification badges, in accordance with AR 600-8-14 and other applicable regulations. Personnel will not wear security identification badges outside of the area for which they are required. Personnel will not hang other items from the security badges. Manner for wear will be IAW unit SOP as mandated by the Commander.

h. BELTS

The brass buckle is worn with the Army Service Uniform/ Class A. When the brass buckle is worn, the tip may be brass or black. Unit buckles may be worn rather than the open faced buckle with the ACU (eg the regimental/Team Buckle).

i. DUST MASKS/SCARVES

The wear of dust masks or dust scarves is only authorized while in vehicles moving on roads where dust conditions require them. They will not be worn around the neck, on the head, or attached to the uniform at any other time.

j. SWEAT RAGS

The wearing of sweat rags around the head, neck or other parts of the body is prohibited. One exception is when dust masks are not available; sweat rags may then be worn over the mouth

when moving on dirt roads where dust conditions require them. Once road/trail movement is complete, the dust mask will be removed.

k. TOTE BAGS

Tote bags, gym bags, “carry-all” bags, camouflage bags, map bags, radios and civilian rucksacks may be carried in a briefcase like manner while in uniform but not over the shoulder nor strapped across the body or back (See Note 1). Issue style bags may be worn or carried as designed (rucksack, assault pack, duffle bag, female purse). Official military photographers are exempt from this provision while performing official duties as a photographer. Backpacks may be worn with the uniform while riding a bicycle (1 March 03). For bags carried over the shoulder in uniform, no see-through (plastic or mesh) bags are authorized. Soldiers will not carry the bags with the strap draped across the body. Bags may be carried by hand, on one shoulder using a shoulder strap or over both shoulders using both shoulder straps when walking. If the Soldier opts to carry the bag over one shoulder, the bag must be carried on the same side of the body as the shoulder strap. Users are reminded that the bag policy applies only to bags purchased by Soldiers for personal use. The Commander governs use and/or wear of bags issued by the unit. **Note 1:** Black backpacks ACU pattern and foliage green and black shoulder bags without logos are authorized to be worn over one or both shoulders while in uniform. **Note 2:** Camelbacks are authorized for wear with the duty uniform in the training area, RUBA, RUFMA, and all post facilities.

m. USE OF CELLULAR PHONES AND OTHER ELECTRONIC DEVICES

Soldiers will not wear or attach any electronic device to their physical person when in uniform and on foot/in formation. An example of this is an electronic phone answering system device (blue tooth) attached to the ear or a walkie-talkie type hearing device. The ONLY exception to this rule is the use of a cellular phone “hands free” device used while in a Personally Owned Vehicle (POV). Soldiers are authorized the purchase and use cellular phones. No more than one official and one personal electronic device are authorized for wear on the uniform, in the performance of official duties.

Cellular phones are prohibited from use: When operating a military vehicle as the primary driver. Hands-free devices may be used when operating a POV. Soldiers will not drive and talk on a phone that requires the use of their hands, as it is illegal both on and off post. While performing guard duty, courtesy patrol or any other activity that inhibits security or safety. “Texting” is unauthorized while operating a vehicle.

n. BALACLAVA

The balaclava (black-knit, cold weather mask) cannot be worn with the ACU unless specifically authorized by the unit Commander.

o. FLEECE JACKET

Soldiers may only wear the Black / Green fleece jacket as an outer garment and only at the discretion of the unit Commander.

p. RELIGIOUS APPAREL See AR 670-1, para 1-7 and AR 600-20, para 5-6.

14. STETSONS AND SPURS

Stetsons and spurs are authorized for wear during all Squadron dining-ins/outs, formal events in dress blues, gatherings of spur holders and any other events or functions designated by Blackhorse 6. It is unauthorized to wear the Stetson and spurs off post or on any other post unless directed by the Post Commander.

CHAPTER 5 PHYSICAL FITNESS

1. Physical training is the most important thing we as Soldiers do every day. Every Soldier assigned to NTC and Fort Irwin will conduct physical training **five (5)** days per week for a minimum of 1 hour when mission allows. The physical fitness standards for all Soldiers are to be able to accomplish the following:
 - a. Pass the APFT.
 - b. Run four (4) miles within 36 minutes without stopping.
 - c. Meet the height and weight standards as outlined in AR 600-9.
2. NTC and Fort Irwin Leaders will set the standard on physical fitness and lead from the front. Unit Commanders will establish special population physical training programs for Soldiers who are overweight, APFT failures, on profile or are pregnant. These physical training programs must be conducted during duty hours. It is highly encouraged to use the help of a master fitness trainer if available. ***Soldiers with profiles will maintain a copy on person at all times.***
3. Sports, organized athletics and the GYM will not routinely be conducted/used during normal PT hours unless approved by a Brigade level Commander or above. Commanders will ensure they have policies in place which limit the use of indoor workout facilities (e.g. gyms) and training.
4. All cadences will be in good taste and will reinforce the Army Values. Good, positive cadences are healthy in a unit and will always get your day off to a good start.

5. PHYSICAL FITNESS UNIFORMS

- a. The IPFU is required while conducting any physical training (0600-0730hrs) on or off duty. Soldiers participating in ***unit*** PT will wear the Army Improved Physical Fitness Uniform (IPFU) regardless of the time of day organized PT is conducted. The Commander or NCO in charge of the PT formation will prescribe the specific portion of the IPFU to be worn and will ensure all members of the formation are in the same uniform. The person in charge will ensure all Soldiers wear the IPFU as intended, such as keeping shirts tucked and sweat tops zipped.
- b. Commanders may prescribe a variety of accessories to be worn with the IPFU such as black gloves, neck gaiter and green micro fleece cap. This decision should be based on weather conditions and type of activity.
- c. NTC and Fort Irwin Soldiers may elect to wear commercially purchased biking shorts with their IPFU. If worn, these biking shorts/spandex will be solid black or gray with no logos of any type on them and must end above the knee or higher. (AR 670-1 CH 14-3b)

d. Leaders will ensure all Soldiers have serviceable running shoes at all times. High top or court shoes will not be worn for physical training.

NOTE: Socks will be white, ankle or mid-calf in length, (“no-show” socks are not authorized) with no markings.

e. The IPFU is authorized for wear during the following activities:

- (1) All unit physical training.
- (2) Organized sports or athletics events.
- (3) To and from medical facilities when required (e.g. physical examinations)

f. The IPFU is authorized for wear both on and off-post IAW current post policy. The IPFU is not authorized while conducting work details, casual shopping, or participating in casual social events on and off post. **Civilian clothing items are not authorized to wear with any part of the IPFU. (AR 670-1 para 12-4 states the commander has this authority)**

g. The wear of distinctive unit T-shirt/sweat shirt is authorized as long as the entire formation is in the same uniform.

h. All Soldiers will wear a reflective belt when engaged in any physical training as an individual during hours of limited visibility. While in summer uniform, the belt will be worn around the waist. While in winter uniform, the belt will be worn diagonally from upper right to lower left across upper body.

i. Soldiers who are pregnant can wear the PT uniform until the uniform becomes too small or too uncomfortable. At that time, pregnant Soldiers may wear civilian equivalent workout attire. Leaders will not require Soldiers to purchase larger PT uniforms to accommodate the pregnancy.

The IPFU is not authorized for wear at the any Exchange establishment or Commissary at any time.

While conducting organized PT, either all or none will wear eye protection.

ALARACT 241/2011-Modifying Wear of Improved Physical Fitness Uniform: para 2 states that only those shoes that accommodated all five toes in one compartment are authorized for wear. **“BAREFOOT Toed” shoes CAN NOT be worn as part of the IPFU.**

6. TACTICAL FOOT MARCHES

a. Foot marches are covered in depth in FM 21-18, dated June 1990. These notes were extracted from its contents and are guidelines for training programs at the unit level.

b. Units conducting foot marches will adhere to the following safety requirements:

- (1) Comply with NTC and Fort Irwin safety regulations regarding troop formations, physical training and non-motor powered movement. (see unit safety)
 - (2) Select routes with minimum vehicular traffic.
 - (3) Ensure road guards wear reflective vests and carry flashlights.
- c. Normal formation for tactical marches is a single column with two files, one on each side of the road or street. Soldiers will carry their weapons at the “low ready” position.
- d. CONDITIONING FOOT MARCHES
- Conditioning foot marches will follow the same guidelines as stated for tactical foot marches listed above with exception to the individual weapon. Commanders may vary the uniform based on time and mission.
- All Soldiers will be in the same uniform.**
All Soldiers will wear the reflective belt horizontally around their rucksack when marching.
- e. Units will conduct formation runs (Platoon size and larger) only in the authorized and control PT area which is blocked off. Authorization for units to conduct organized runs outside this area goes through the G3. This will ensure all agencies are notified for situational awareness.
- f. Units will not conduct formation runs at the following locations:
- (1) All residential streets (any street abutted by a residence driveway).
 - (2) Langford Lake Road between Goldstone Road and South Loop Road.
 - (3) Goldstone Road from North Loop Road to Langford Lake Road.
 - (4) Barstow Road from Inner Loop Road to North Loop Road.
- g. **No one is authorized to run on the following route:**
- (1) Fort Irwin and South Loop Road from 5th Street to the tanks.
- h. All assigned or attached Soldiers will wear the Improved Physical Fitness Uniform (IPFU) during the hours of PT (0600-0730).
- i. Road guards will wear reflective vests and carry flashlights if unit is running outside of blocked area during the hours of limited visibility.
- j. Running formations will not be wider than three columns.
- k. Cadence calls will not contain lewd, obscene, profane, or discriminatory remarks.

l. Formations will run on the right side of the road, allowing adequate room for passing.

m. Squad size elements and individual runners must use sidewalks or running trails.

o. If an element needs to “cross roads” road guards will be emplaced.

m. Headphones are only authorized in the Gyms or Blue running track.

(1) All units will ensure that a “Straggler Control” plan is used.

CHAPTER 6 **SAFETY**

1) HOT WEATHER INJURIES/PREVENTION

Heat Cramps

Symptoms:

Painful cramping of the larger muscle groups: legs, arms, abdomen due to excessive loss of salt through heavy sweating plus several hours of sustained exertion, acclimatization decreases risk

Treatment:

Shaded area

Massage arms/legs to increase circulation 0.1% salt solution orally (1/2 tsp salt in 1-qt. Water), sports drink, or salted food (MRE) plus fluid

Heat Exhaustion

Symptoms:

Heavy sweating, headache, light-headed, nausea/vomiting, tingling sensations, Temperature 99-104 F

Cause:

Dehydration plus excessive salt depletion

Treatment:

Shaded environment; loosen clothing, If suspect early heat stroke, treat as such. Oral fluids if can. Drink cold water, 0.1% salt solution, or 6% carbohydrate beverage 1-2 liters over 2-4 hours.

EVAC

Heat Stroke

Symptoms:

Elevated temperature plus central nervous system disturbance, absence of sweating is a late finding. Can begin as heat exhaustion and progress

End-organ damage:

Brain damage, kidney failure, liver failure, blood clotting abnormalities related to duration of elevated temperature

Treatment:

ABC

Unconscious patient may vomit and aspirate

IV: no more than 2L unless circulatory collapse

Lower the body temperature as fast as possible!

All clothes off

Cool water with fanning...increase evaporation
Ice packs under groin or axilla
EVAC...open doors/windows in helicopter/vehicle
Keep cooling to temp 101-102 F.
Ice-water immersion: controversial

Control Measures

Water and sports drinks
Balanced diet
Acclimatization

2) COLD WEATHER UNIFORM MARKINGS

Soldiers who have previously suffered a cold weather injury will wear a white band on the center epaulette (rank tab) of the Gortex jacket whenever an operation exposes them to a cold injury threat.

NOTE: Soldiers will dress properly during the winter months (1 Nov-31 Mar) to help prevent cold weather injuries while in civilian clothing.

3) REFLECTIVE VESTS/BELTS

- a. Reflective vests/belts will be worn at all times when running/jogging or marching as an individual outside controlled area (blocked PT area, running track).
- b. Units will use reflective vests/belts (front and rear) when running or marching outside controlled area.
- c. All bicyclists, as required by AR 190-5, will wear a reflective vest/belt and helmet.
- d. Reflective vests/belts and helmets will be worn when skateboarding and roller blading.

4) HEADPHONES

For safety reasons, personnel will not jog, run, walk, ride bicycles or operate machinery while wearing or using earphone-style audio systems.

Headphones/earphones may be used when working out or exercising inside of gymnasiums or running track. Large portable radios and other sound systems will not be operated on public transportation or in public places at levels that will disturb others. Public places include but are not limited to the Post Exchange, shopping complexes, sidewalks, streets, ballparks, gymnasiums, banks and other commonly used facilities. Commanders may authorize the operation of these sound systems and radios at reasonable levels in unit areas.

5) VEHICLE SAFETY

- a. A check of the vehicle's safety equipment is the first step in the Preventive Maintenance Checks and Services (PMCS) process.
- b. Seatbelts are required by law and will be worn by all military personnel on and off the installation; both in POVs and military vehicles.
- c. When passing Soldiers in formation (2 or more Soldiers) drivers (to include bicycles) must slow down to a maximum speed of 10 MPH.
- d. Military vehicles will use ground guides when backing vehicles or operating in congested areas. One ground guide will be used when backing HMMWV vehicles and smaller and two will be used to ground guide larger vehicles.
- e. Read and comply with unit SOPs regarding movement of unit generic equipment.
- f. Consuming ANY tobacco products in military vehicles is prohibited at all times.
- g. The vehicle operator will not eat or drink while the vehicle is in motion.
- h. Vehicle operator WILL NOT use cellular phones (to include "hands free") while operating a military vehicle, and will only use "hands free" devices such as Blue tooth when operating a POV.
- i. No iPods, MP3 players or earphones may be worn while operating a military vehicle.
- j. All personnel operating a "GEM Cart" will wear head gear and eye protection.

6) MOTORCYCLE SAFETY

- a. Operators of motorcycles, mopeds, motor scooters, or ATVs, and their passengers, on Fort Irwin will wear complete PPE (Personal Protective Equipment) and be current with a Motorcycle Safety Foundation Card. Soldiers operating any of these vehicles off post are required to wear the same PPE. Required PPE is per AR 190-5 and AR 385-10:
 - (1) A U.S. Department of Transportation (DOT) approved helmet properly fastened under the chin.
 - (2) Impact or shatter resistant goggles, wrap around glasses or a full-faced shield attached to the helmet.

- (3) Full fingered gloves, long trousers, long sleeved shirt or jacket, and leather boots or over the ankle shoes.
- (4) When operating a motorcycle in civilian clothes, a reflective garment will be worn on the upper torso during hours of limited visibility. During daylight hours a bright color upper outer garment will be worn. Soldiers in uniform must wear a road guard vest or approved reflective riding jacket to meet the requirements.

7) LAWNMOWER AND WEEDEATER SAFETY

Powered lawn maintenance equipment can be dangerous when improperly used. Lawnmower and weed eater operators will be certified prior to using equipment. When operating lawnmowers and weed eaters, Soldiers must wear ear and eye protection. Power equipment will be used only for its intended purpose and operated in accordance with owner's manual.

8) NOISE ABATEMENT

All personnel assigned or attached to NTC and Fort Irwin, both Soldiers and civilians, will not operate a vehicle or handheld stereo system at a level that can be heard at a distance of 50 feet. This practice is impolite, inconsiderate, offensive, and possibly **disorderly conduct**. The driver will be cited by Military Police and/or be disciplined under the Uniform Code of Military Justice (UCMJ). Unruly conduct of this nature interferes with the rights of others and will not be tolerated. Soldiers should be aware of and abide by the policies governing quiet hours in the barracks.

CHAPTER 7
PROHIBITED ACTIVITIES

SUBJECT: Prohibited Activities and Items

SUBJECT: NTC Policy, Prohibition of the Purchase, Use, and Possession of the Intoxicating Substances Spice and Salvia Divinorum

1. PURPOSE: To prohibit the purchase, use, and possession of the intoxicating substances Spice and Salvia Divinorum within the NTC and Fort Irwin.
2. APPLICABILITY: This policy applies to everyone on the installation and to Service Members assigned to Fort Irwin regardless of where the violation occurs (on or off the installation), and regardless of duty status (present for duty, on pass, on leave, AWOL, etc.).
3. PUNITIVE POLICY: This policy letter constitutes a lawful general order issued by the Commander, NTC and Fort Irwin. Violations of this policy may result in punitive action against Service Members under the Uniform Code of Military Justice and adverse administrative action against Service Members, civilians (including contractors), and Family members on the installation.
4. REFERENCES:
 - a. AR 600-85, The Army Substance Abuse Program, 2 Feb 09 (RAR: 2 Dec 9).
 - b. AR 600-20, Army Command Policy, 30 Nov 09.
 - c. Uniform Code of Military Justice (2008 Edition).
5. BACKGROUND:
 - a. Combat readiness requires that Service Members be well-trained, both mentally and physically. There is no room in the military for the unauthorized use of drugs or drug like substances. It affects morale, discipline, health, and safety, not only of our Service Members and civilian employees, but also Families, friends, co-workers, and other valuable members of the NTC and Fort Irwin military and civilian community.
 - b. Spice is a mixture of medicinal herbs commonly sold as incense but often misused as a drug in ways similar to Marijuana. Spice is marketed in several different mixture varieties and when used as a drug causes decreased motor functions, loss of concentration, and impairment of short-term memory. Salvia Divinorum (Salvia) is a documented hallucinogen similar to many psychoactive herbs. See Enclosure 1 for commonly used names.

c. The use of Spice and Salvia poses a danger not only to the safety and welfare of our Service Members, but also to their Family members and any civilians they may encounter under the influence of these substances. These substances have a high potential to affect the efficiency and the good order and discipline of units stationed or training at Fort Irwin.

d. AR 600-85, paragraph 4-2p, already prohibits Soldiers from using Hemp or products containing Hemp oil and any of the following substances for the purpose of inducing excitement, intoxication, or stupefaction of the central nervous system: controlled substance analogues (designer drugs); chemicals, propellants, or inhalants (huffing); dietary supplements that are banned by the United States Food and Drug Administration; prescription or over-the-counter drugs and medications (when used in a manner contrary to their intended medical purpose or in excess of the prescribed dosage); and any naturally occurring substances (to include but not limited to Salvia Divinorum, Jimson Weed, and so forth).

e. Although the use of Spice and Salvia is prohibited by Army Regulation, this policy reinforces this prohibition and also prohibits the purchase and possession of these dangerous substances by anyone on the installation and also on and off the installation by Service Members assigned to Fort Irwin.

6. POLICY:

a. The use (to inhale, inject, consume, or introduce into the body in any manner to alter mood or function) of any substance or derivative, analogue, or variant of the substances listed in Enclosure (1) is hereby prohibited.

b. The possession, purchase, attempt to purchase, transportation onto the installation by any means, or distribution of any substance or derivative, analogue, or variant of the substances listed in Enclosure (1) is hereby prohibited.

c. The prohibition against possession (and possession only) goes into effect seven days from the date of this policy letter. All other prohibitions (use, purchase, transportation onto the installation, and distribution) are effectively immediately.

7. LEADER RESPONSIBILITIES:

a. Commanders and supervisors at all levels will ensure this policy is immediately conveyed to and clearly understood by everyone under their charge.

b. Commanders will not take any adverse action against anyone who turns over or attempts to turn over any of the prohibited substances to the chain-of-

command for seven days from the date of this policy letter. Commanders will ensure all turned over prohibited substances are immediately destroyed.

8. QUESTIONS: Commanders should direct any questions regarding whether a substance or its use or possession is prohibited by this policy or any other law or regulation to their servicing judge advocate before initiating any adverse action.

9. Proponent for this policy is the Office of the Staff Judge Advocate at 760-380-3276.

SUBJECT: NTC Policy, Criminal Organization Activities

1. PURPOSE: To set forth the policy and procedures relating to command responsibilities concerning criminal gang activity and Service Members' association with criminal gangs.

2. APPLICABILITY: This policy applies to all Service Members assigned to, attached to, or under the operational, administrative, or tactical control of the National Training Center and Fort Irwin.

3. REFERENCES:

a. *National Defense Authorization Act of 2008*, § 544, Prohibition Against Members of the Armed Forces Participating in Criminal Street Gangs, Pub. L. no 110-181, 122 Stat. 3 (2008).

b. Department of Defense Instruction 1325.06, *Handling Dissident and Protest Activities Among Members of the Armed Forces* (2009).

c. Army Regulation 600-20, *Army Command Policy*, Rapid Action Revision (RAR) (2010).

4. DEFINITIONS:

a. A "criminal gang" means an ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its activities the commission of one or more criminal acts, having a common name or common identifying sign or symbol, and whose members individually or collectively engage in or have engaged in a pattern of criminal gang activity. A criminal gang may, but need not be an extremist organization.

b. Active participation includes, but is not limited to, fundraising; demonstrating or rallying; recruiting, training, organizing, or leading members; distributing material (including posting on-line); or otherwise engaging in activities in furtherance of the objective of such criminal gangs or organizations that are

detrimental to good order, discipline, or mission accomplishment or are incompatible with military service.

5. PUNITIVE PROVISIONS: This Policy Memorandum constitutes a lawful general order by the Commander, National Training Center and Fort Irwin. Violation of the prohibitions in paragraph 7 of this policy include the full range of statutory and regulatory sanctions, both criminal (UCMJ), and administrative. These prohibitions are punitive in nature.

6. GUIDING PRINCIPLES FOR COMMANDERS:

a. Military discipline is founded upon self-discipline, respect for properly constituted authority, and the embracing of the professional Army ethic with its supporting individual values, which results in proper conduct and prompt obedience to lawful military authority. No commander should ignore conduct that, if allowed to proceed unchecked, would destroy the effectiveness of his or her unit.

b. A Service Member's right to freedom of expression and assembly should be preserved to the maximum extent possible in accordance with the first amendment of the U.S. Constitution and the statutory provisions set forth in the punitive articles of the Uniformed Code of Military Justice, and consistent with good order and discipline and national security.

c. The proper balancing of these interests depends largely upon the calm and prudent judgment of the responsible commander.

d. Commanders must take positive actions to educate military personnel, putting them on notice of the potential adverse effects that association with criminal gangs may have upon good order and discipline in the unit and upon the military service.

e. Commanders will advise members of their command that criminal gangs are inconsistent with the Army's mission and the Army Values. They will advise military personnel that participation in criminal gangs or activities may result in non-judicial, judicial, or adverse administrative action being taken against them.

f. Commanders shall ensure that the policy and procedures found in this Policy Memorandum are included in unit in-processing, professional development training, commander training, and other appropriate training programs.

g. The functions of command include vigilance about the existence of gang related activities; the active use of investigative authority; and the use of administrative powers such as counseling, reprimands, orders, and performance evaluations to deter such activities. Commanders have the authority to employ the full range of administrative and disciplinary actions, including administrative

separation or appropriate criminal action, against military personnel who engage in activity prohibited in paragraph 7 below.

7. POLICY:

a. Service Members will not actively advocate, associate with, or participate in groups that advance, encourage, or advocate the use of force, violence, or criminal activity.

b. Service Members will reject active participation in criminal gangs and in other organizations that advocate criminal doctrine, ideology, or causes; advocate the use of force, violence, or criminal activity; or otherwise engage in efforts to deprive individuals of their property, safety, and civil rights.

c. Service Members are prohibited from taking any of the following actions in support of criminal gangs or activities:

(1) Participating in public demonstrations or rallies or attending a meeting or activity with the knowledge that the demonstration or rally, meeting, or activity involves a criminal gang when on duty, when in uniform, when in a foreign country (whether on or off duty or in or out of uniform), when it constitutes a breach of law and order, when it is likely to result in violence, or when in violation of off limits sanctions or a commanding officer's orders.

(2) Fundraising activities.

(3) Recruiting members or training members.

(4) Creating, organizing, or taking a visible leadership role in such an organization or activity.

(5) Distributing literature on or off a military installation, including the internet, when the primary purpose and content of which concerns advocacy or support of criminal gang causes, organizations, or activities and the literature presents a clear danger to the unit cohesion, discipline, or morale of armed forces personnel, or the distribution would materially interfere with the accomplishment of a military mission.

(6) Committing any intentional act, including conduct or speech, when on duty, when in uniform, at any time when on a military installation, when utilizing a government communications system, or when communicating with another member of the Armed Forces, which is motivated, in whole or in part, to the furtherance of a criminal gang related objective that places a person having such status in reasonable apprehension of bodily harm, or reasonably interferes with efficient performance of military duties, or the maintenance of good order and discipline.

(7) Wearing criminal gang colors or clothing or acquiring, while in the U.S. Armed Forces, tattoos or body markings with the knowledge that such colors, clothing, tattoos, or body markings are associated with criminal gangs or organizations.

d. The Staff Judge Advocate and the Criminal Investigation Division shall coordinate with local and/or federal authorities to ensure that the appropriate agencies are notified in all instances involving Service Members that have engaged in gang related activity and have subsequently been discharged from the service.

8. Point of contact for this policy is the Fort Irwin Office of the Staff Judge Advocate at 380-3001.

CHAPTER 8 MISCELLANEOUS

1. MILITARY COURTESY

a. Military Courtesy is a continuing indication of mutual respect between the Soldiers of NTC and Fort Irwin. Military Courtesy includes the use of military titles, respect and saluting. Salutes will be exchanged outdoors, when officially reporting indoors and when in the field. Soldiers will salute whenever an officer is recognized. IAW AR 600-25, dated 24 Oct 04, salutes are not required to be rendered when the senior or subordinate, or both are:

- (1) In civilian attire.
- (2) Engaged in routine work if the salute would interfere.
- (3) Carrying articles with both hands or occupied as to make saluting impracticable.
- (4) Working as a member of a detail, or engaged in sports or social functions where saluting would present a safety hazard
- (5) In public places such as theaters, churches, and in public conveyances.
- (6) In the ranks of a formation.

Soldiers will salute when vehicles with license plates designating the presence of a senior officer pass. The vehicle's senior occupant/TC will also salute as required. There are no such areas as "no salute" areas on NTC and Fort Irwin.

b. Retreat and Reveille: The retreat and reveille ceremonies are old military traditions symbolizing the respect Soldiers and citizens give to the National Flag and the Country. Retreat is in two distinct parts; the bugle call "Retreat" followed by the bugle call "To the Colors" or if a band is available, the National Anthem. When outside (not in formation) and "Retreat" is heard, Soldiers will face toward the flag and assume the position of "Attention". During "To the Colors" or the National Anthem, Soldiers will remain at the position of "Attention" and render the hand salute if in uniform; Active duty and retired military are authorized to salute while in civilian clothes during these events. During retreat ceremonies, all vehicles will stop and occupants depart the vehicle and render the proper courtesy. If on a bus or truck, the senior occupant will dismount and render the proper courtesy. Patriotic civilians will stop and place their right hand over their hearts. During an indoor ceremony (not in formation), Soldiers will stand at "Attention". Only Soldiers that are under arms and have on the proper military headgear will salute. These rules do not apply when an indoor ceremony is announced as being conducted "outdoors" and all Soldiers continue to wear headgear.

2. CONDUCT ON AND OFF DUTY

a. NTC and Fort Irwin Soldiers will be courteous and respectful to others, both civilians and Soldiers, whether the Soldier is in an on-duty or off-duty status. Off-post conduct leaves a lasting impression on local citizens about our unit and Soldiers in general.

b. Soldiers will maintain at all times, whether on or off post, a standard of dress, conduct and appearance consistent with their position as Soldiers. Leader conduct on and off duty will

remain consistent with established regulations and guidelines. All Soldiers will maintain proper decorum. Particular attention will be given to language. Profanity will not be used in public forums. Leaders will remain standard bearers both on and off duty. Leaders are responsible to exercise general military authority to maintain proper conduct on post buses and public transportation.

c. Extremist Organizations and Gang Activity: IAW AR 600-20, Soldiers will not participate in extremist groups or unlawful gang activities. The following conduct is adverse to good order and discipline and, therefore is prohibited. Soldiers will not display extremist or gang related symbols, flags, posters or other displays either in their barracks area or elsewhere on or off post- this includes physical displays, such as hand symbols (e.g. while dancing or greeting others) or tattoos.

d. Off-duty employment: Off-duty employment must be approved by a Soldier's Commander.

3. CIVILIAN CLOTHING: SOLDIERS WILL NOT WEAR WHILE ON POST AT NTC and Fort Irwin (and discourage from wearing off post):

a. Articles of clothing that by being cut out, transparent or excessively tight, serve to accentuate immodestly the sexual characteristics of the wearer. This provision does not prohibit tight clothing worn during physical training and appropriate activities at swimming pools, beauty pageants, body building competitions, fashion shows and athletic events.

b. Clothing worn as an outer garment that was manufactured to be worn as an undergarment. This does not include t-shirts.

c. Articles of clothing that are soiled, torn or otherwise present a ragged or unkempt appearance. Cut-off pants with ragged edges or torn areas may not be worn.

d. Cut-off ACU pants or shirt.

e. Shorts or trousers that expose any part of the buttocks or underwear or are otherwise immodest, whether worn by males or females.

f. Articles of clothing, including headgear, upon which appear words or pictures, imprints or drawings that:

- (1) Are obscene, lewd, lascivious, or profane.
- (2) Indicate support of a country, organization, or individual advocating the overthrow of the US government.
- (3) Are degrading or insulting to US government agencies, government officials, or the local populace.
- (4) Create disharmony, portray stigmatizing stereotypes, are offensive to any ethnic group, or promote discrimination.
- (5) Advocate, glamorize, or promote the use of illicit drugs or alcohol abuse.

- (6) Military issued rank on civilian clothing or headgear.
- (7) Doo rags, sweat rags, sweat bands, skull caps with cloth draping, handkerchiefs and bandannas as headgear. Sweatbands may be worn while taking part in formal or informal athletic activities. This does not prohibit those scarves/bandanas worn by female Soldiers when in an off-duty status.
- (8) Articles of clothing, jewelry, accessories and other items, whether carried or worn, that are known to be associated with any group which has engaged in or intends to engage in violence or disorderly conduct.
- (9) Articles of clothing and accessories that might confuse other as to rank, grade, or military status. Attire that might confuse others whether the wearer is a member of or supports a military organization other than the one belonging to the United States, or another organization that would deal or has dealt in military operations.
- (10) Tongue and body piercing anywhere on the body to include the wearing of earring type jewelry other than in the ear (female only) is prohibited; while on post and either on or off duty.
- (11) Gang-related and extremist type items such as bandannas, rebel flags, swastikas and other such items are prohibited from being worn.
- (12) When deployed, all Soldiers are considered to be in an "on-duty" status at all times. As such, male Soldiers will not wear earrings on or off-post or in any facilities under "military control" such as hotels, gymnasiums, etc.

CHAPTER 9
USE OF GOVERNMENT VEHICLES

1. TACTICAL VEHICLES

Tactical vehicles will be dispatched and operated for official use only. Official use of vehicles is characterized as essential for the successful completion of a unit function, action or operation. In general, the use of tactical vehicles for administrative missions should be discouraged as not being cost effective. However, the Commander must use all resources available to accomplish the mission in the field and garrison. After the Commander determines that an administrative mission requires tactical vehicle support, the number and size of the vehicle(s) used must be commensurate with the mission. Personnel engaged in unauthorized use of government vehicles may be subject to prosecution under the Uniform Code of Military Justice (UCMJ) or administrative sanctions. The following apply:

- a. Movement of persons in tactical vehicles is prohibited overall or any part of the route between home and place of employment, except as provided for in AR 58-1, Chapter 4. This does not preclude movement of enlisted Soldiers and Soldier Barracks.
- b. Use of tactical vehicles for the conduct of personal business by service members, civilian employees, members of their families, or official visitors is prohibited.
- c. Uniforms for drivers and passengers should be consistent with the mission as authorized by the Commander. This will be a duty uniform IAW AR 670-1 and as authorized by the Commander unless specifically stated otherwise on the dispatch.
- d. Headgear and shirts will be worn at all times while traveling in a TMP/GSA or military vehicle.
- e. Authorized drivers for tactical vehicles are unit personnel only. Authorized passengers for vehicles are DOD personnel, military, or civilian. Non-DOD civilians may be transported when mission essential as determined by the Commander.
- e. Tactical vehicles are prohibited from the parking areas of banks, AAFES (To include food establishments), commissary, morale, welfare and recreation facilities, and the Town Center.
- f. Tactical vehicles are prohibited in all Housing Areas and Town Center.

2. NON-TACTICAL VEHICLES

Official use of government non-tactical vehicles is defined as to be essential for the successful accomplishment of an official function, action or operation. Official use does not include transportation between domicile and place of employment except in cases of medical officers on outpatient medical service, and officers and employees engaged in field work.

CHAPTER 10
SOLDIER CHAIN OF COMMAND AND NCO SUPPORT CHANNEL

CHAIN OF COMMAND

TEAM LEADER: _____

SQUAD LEADER/ SECTION SERGEANT:

PLATOON LEADER: _____

TROOP/COMPANY COMMANDER: _____

SQUADRON/BATTALION COMMANDER: _____

REGIMENT/BRIGADE COMMANDER: _____

POST COMMANDER: BG TERRY FERRELL

NCO SUPPORT CHANNEL

PLATOON SERGEANT: _____

FIRST SERGEANT: _____

SQUADRON/BATTALION CSM: _____

REGIMENT/BRIGADE CSM: _____

POST CSM: CSM NATHAN BUCKNER

CHAPTER 11

CONTACT NUMBERS:

Squad Leader: _____

Platoon Sergeant: _____

Platoon Leader: _____

First Sergeant: _____

Commander: _____

Unit Orderly Room: _____

Unit Staff Duty: _____

Chaplain Office: _____

MPS: _____

Fire Department: _____

