



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY GARRISON
BLDG 237, B AVE, P.O. Box 105021
FORT IRWIN, CA 92310-5000

REPLY TO
ATTENTION OF

IMNT-ZA

4 January 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison, Fort Irwin and the National Training Center Policy #8, Key and Essential Personnel and Designated Housing

1. PURPOSE. To establish installation policy for designation of key and essential personnel and designated housing.
2. APPLICABILITY. This policy applies to all residents of Fort Irwin housing who meet the criteria of key and essential personnel by position as referenced below.
3. REFERENCE. AR 420-1, Army Facilities Management.
4. POLICY. This policy establishes procedures to ensure that compliance with the housing policies and procedures are accomplished.
 - a. Key and Essential (K&E) Personnel. K&E military personnel and civilian employees are incumbents of designated K&E positions as established by the Garrison Commander. The duties of K&E positions require the incumbent's immediate availability on the installation due to military necessity and/or operational requirements. The designation of K&E personnel is kept to an absolute minimum to ensure housing equality for all personnel. K&E designations include both military and civilian personnel. Personnel on Permanent Change of Station (PCS) orders to the National Training Center who are serving in a designated key and essential position are the top priority on the applicable wait list. Please see enclosure 1 for detailed list.
 - b. Designated Housing. The Garrison Commander may designate specific houses to the incumbents of key and essential positions. Designated housing at NTC and Fort Irwin are for the following positions:

POSITION

Commanding General
Chief of Staff
Garrison Commander
Commander, Operations Group
Commander, 11th Armored Cavalry Regiment
Commander, 916th Support Brigade
Commander, MEDDAC

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5. The proponent for this policy letter is the Director, Residential Communities Initiative
(RCI) at 380-4310.

A handwritten signature in black ink, appearing to read "G. Scott Taylor", written over the typed name.

G. SCOTT TAYLOR
COL, AR
Commanding

Encl 1

DISTRIBUTION: A

NTC AND FORT IRWIN
KEY AND ESSENTIAL (K&E) LIST
(as of 4 Dec 2015)

Headquarters, National Training Center

Commanding General (D)
Command Sergeant Major
Deputy Commander & Chief Of Staff (D)
Commanding General's Aide
Staff Judge Advocate
Inspector General
G2 (civ)
G3
Secretary of the General Staff
Chief, Protocol Bureau

Medical Command (Weed Army Community Hospital)

Commander, MEDDAC (D)
DCCS
DCCA
MEDDAC CSM (D)
Family Practitioners (5) inclusive of 2 civ/contractor
Internal Med MDs (2)
Pediatricians (3) inclusive of 1 civ/ contractor
OB MDs (3) inclusive of 1 civ/contractor
Ortho Surgeons (2)
Nurse Anesthetists (3)
OR Nurses (2)
Pharmacist (3) inclusive of 1 civ/contractor
General Surgeon (1)
Chief of Emergency Room Services (1)
Psychiatrist (1) (mil or civ/contractor)

Dental Command (Shuttleworth Dental Clinic)

Commander, DENTAC
Oral Surgeon
Senior Dental NCO

U.S. Army Garrison, Fort Irwin

Garrison Commander (D)
Deputy Garrison Commander (civ)
Garrison CSM
Garrison Chaplain
Director of Religious Education (Civ)
Director of Public Works (DPW)(Civ)
Director of Family, Morale, Welfare & Rec (DFMWR) (Civ)
Director, Planning, Training Mobilization Services (DPTMS)
Director of Emergency Services (DES)
DES CSM
Chief of Police (DES) (Civ)
Deputy Chief of Police (DES) (Civ)
Physical Security Specialist (DES) (civ)
Public Affairs Officer (Civ)
Suicide Prevention Manager (civ)
Community Director, Michaels (Civ)
Criminal Investigation Division (SAIC) (1)
Veterinarian (1)
Casualty Assistance Officer (CAO) (1)
Army Emergency Relief Officer

916th SUPPORT BRIGADE (D)

Commander, NTC Support Brigade
Deputy Commander, NTC Support Brigade (civ)

Command Sergeant Major (D)
Commander, 1916th Support Battalion (CSB)
Command Sergeant Major, CSB
Commander, 2916th Aviation Battalion
Command Sergeant Major, 2916th Aviation Battalion

11th Armored Cavalry Regiment

Commander, 11th ACR (D)
Deputy Commander, 11th ACR
Command Sergeant Major, 11th ACR (D)
Commander, 1st/11th ACR
Command Sergeant Major, 1st/11th ACR
Commander, 2d/11th ACR
Command Sergeant Major, 2d/11th ACR
Commander, Regimental Support Squadron
Command Sergeant Major, RSS
Regimental Chaplain

Operations Group

Commander, Operations Group (D)
Deputy Commander, Operations Group
Command Sergeant Major, Operations Group
Senior Brigade Trainer (Bronco 07)
Sergeant Major, Brigade Trainer (Bronco 40)
Senior Recon Combat Trainer (Cobra 07)
Sergeant Major, Recon Combat Trainer (Cobra 40)
Senior Combat Arms Bn Trainer (Scorpion 07)
Sergeant Major, Combat Arms Bn Trainer (Scorpion 40)
Senior Combat Arms Bn Trainer (Panther 07)
Sergeant Major, Combat Arms Bn Trainer (Panther 40)
Senior Combat Arms Bn Trainer (Tarantula 07)
Sergeant Major, Combat Arms Bn Trainer (Tarantula 40)
Senior Fire Support Combat Trainer (Wolf 07)
Sergeant Major, Fire Support Combat Trainer (Wolf 40)
Senior Logistic Combat Trainer (Goldminer 07)
Sergeant Major, Logistic Combat Trainer (Goldminer 40)
Senior Aviation Combat Trainer (Eagle 07)
Sergeant Major, Aviation Combat Trainer (Eagle 40)
Senior Engineer Trainer (Sidewinder 07)
Sergeant Major, Engineer Trainer (Sidewinder 40)
Senior Livefire Trainer (Dragon 07)
Sergeant Major, Livefire Trainer (Dragon 40)
Senior U.S. Air Force Trainer (Raven 07)
Chief Master Sergeant, Air Force Trainer (Raven 40)
Senior Special Operation Forces Trainer (Spartan 07)
Sergeant Major Special Operation Forces Trainer (Spartan 40)
Chief, Operations (Lizard 03)
Chief, Training Analysis Computer Support
British Exchange Officer (D)
LTP Senior Trainer (Wrangler 07)

TENANT ACTIVITIES:

JIDS Deputy Director
JIDS Chief of Staff
ATF Agent (JIEDO) (civ)
Lead Network Specialist (1) (civ)
Lead Customer Support Technician (1) (civ)
Exchange General Manager (civ)
Red Cross (civ)

Encl 1