

Topic: Suspension of Shoplifters' Exchange Privileges	Garrison HQ and AAFES Loss Prevention
Reference: AR 60-20/AFJI 34-210, Army and Air Force General Policies	
<ul style="list-style-type: none">• Procedure: To establish procedures for suspending shoplifters privileges at Exchange facilities on Fort Irwin, California 92310.• After a shoplifter has been detained by Exchange Loss Prevention and processed by the Military Police the following procedure will need to be completed.• DES will provide a copy of their shoplifting incident report to Exchange Loss Prevention personnel.• Exchange Loss Prevention will provide the Garrison Commander with a Store Incident Subject Sheet , an Exchange incident report ; and a Suspension of Shoplifters' Exchange Privileges letter signed by the General Manager. A copy of the Military Police report will be included with this paperwork.• Garrison Commander will review the file on the shoplifting incident and will provide the letter of suspension for Exchange privileges. The letter will address the dependants sponsor or the active duty members unit command.• Garrison Commander and or Garrison Command Sergeant major will meet with sponsor of the subject and their chain of command. Chain of command will witness the delivery of the suspension notice.• Exchange Loss Prevention will be notified at <u>(760) 386-2060 ext 108</u> by the Garrison Commander's office when all documents are complete and ready for pick up.• One copy of the suspension letter will be provided to the exchange loss prevention office and another copy will be kept on file in the Garrison HQ front office.• During the period of suspension if a shoplifter is seen in an Exchange facility, the Military Police will be notified to properly remove the subject from the premises.	