

Topic: Dig Permit Request (Cantonment Area Only)	OPR: Directorate of Public Works (760) 380-3433
Reference: N/A	

Procedure:

- To initiate a dig permit, go to Tech Support at Directorate of Public Works in building 383 room A.
- The technician will give you a Dig Permit request to have signed by all the organizations in the section you are digging.
- Identify briefly the scope of work on the dig permit request.
- Obtain a map of the area you wish to dig from tech support for cantonment excavation.
- Coordinate with all applicable offices indicated on the permit request.
- After completing the coordination of the document, get a signature from the Chief of Engineer Division in building 385.
- Retain the original copy for your records, and give a photocopy to the engineering technician in building 383A.
- The permit expires after 30 days.

DIRECTORATE OF PUBLIC WORKS (DPW) DIG PERMIT – FORT IRWIN, CA

ALL REQUESTED INFORMATION MUST BE PROVIDED AND SIGNATURES OBTAINED BEFORE DIG PERMIT CAN BE SUBMITTED FOR FINAL APPROVAL. FINAL REVIEW AND APPROVAL WILL BE GIVEN BY THE CHIEF OF ENGINEERING, DPW, BLDG 385, PH #380-5050. WORK MUST START WITHIN 30 CALENDAR DAYS FROM FINAL PERMIT APPROVAL. IF NOT, OLD PERMIT MUST BE RE-APPROVED OR A NEW DIG PERMIT ISSUED.

Requester Name _____ Company/Organization _____ Phone (____) _____
 Project/Work Order No. _____ CUE Project _____ JOC _____ Other _____ Excavation start date _____
 Description of excavation project (contractor sketch or drawing of work area required) _____

DRAWINGS, UTILITY LOCATION, FIBER LOCATION and IDENTIFICATION

NOTE: If no dates are indicated for utility identification and marking, no dig permit will be issued, until a scheduled date has been indicated in the space provided. **IAP** to locate/identify/mark LPG Gas Lines or other, **DOIM** to locate/identify/mark communication lines/fiber optics or other, **CH2M Hill** to locate/identify/mark sewer & water lines, **Clark Pinnacle** to locate/identify/mark irrigation and geothermal if AFB applicable. If lines are not marked on date indicated, notify DPW O&M Div. Bldg 385 at 380-3742 or 380-2240.

ORGANIZATIONS FOR CANTONMENT AREA PROJECTS

LOCATION	SIGNATURE	DATE	UTILITY MARKING DATE
Tech Support Utility Draw's Bldg 383	_____	_____	_____
IAP (LPG Locations) Bldg 385	_____	_____	_____
CH2M Hill (W/W/W locations) Bldg 714	_____	_____	_____
DOIM (Communications) Bldg 985	_____	_____	_____
Clark Pinnacle (Irr & Geo Thermo) Bldg 3559	_____	_____	(If Applicable)
Environmental (Compliance) Bldg 602	_____	_____	_____
Environmental (Nat Res) Bldg 602	_____	_____	_____
SCE Dig Alert (1-800-422-4133 Ref: Thomas Map Grid #349, Verizon Member No. UVZBB)	_____	Ticket Date _____	_____
Garrison Safety Bldg 1206	_____	_____	_____

Applicable drawings issued by DPW Tech Support: _____

NOTIFICATION REQUIREMENTS

Will excavation require road closure/power/water/gas outage Yes No If YES, Installation Location _____
 Contractor must request approval from DPW O&M Division Bldg 385, in writing, 21 calendar days prior to requested event date
 If road closure or utility outage is required, the following signatures are needed before permit will be approved for Cantonment Area Projects:

SIGNATURE	DATE	CLOSURE DATE(s)
Fire Department Bldg 400	_____	_____
Provost Marshal Bldg 326	_____	_____
Hospital (Ambulance) Bldg 166	_____	_____

Warnings, Known Conditions or Comments about Excavation Site or Area

Due to potential environmental hazards and protected status of natural and cultural resources, the following stipulation applies to all permits issued by the DPW. If any unexpected sub-surface material is encountered (including but not limited to) i.e. UXOs, storage tanks, fiber optics, power cables, septic lines, burrowing owls, archaeological artifacts, or anything uncommon, the excavation is to STOP. The DPW Environmental Division (380-3410 or 380-3743) is to be notified of condition. Individuals not in compliance with this stipulation will be considered liable for any penalties (civil or criminal) that result from their actions.

Requester's Signature indicates understanding: _____
 Approved/Disapproved _____ Chief, Engineering Div. Bldg 385 Room 13, Date _____